

**FORMAT FOR SUBMITTING INFORMATION FOR PROCUREMENT OF  
MACHINERY/ EQUIPMENT/ INSTRUMENTS**  
(To be submitted along with procurement proposal)

S. No.	Particular	Particulars
1	Name of the agency	
2	Address of the agency	
3	Status of the agency (Central Government Organization/ State DMG/DGMs/ CPSUs)	
4	Description of machinery/ equipment/ instruments to be purchased	
5	Estimated basic purchase price of the item to be procured (excluding taxes, customs duty etc.) (Pl. enclose supporting document)	
6	No. of items to be procured	
7	Total estimated basic purchase price of the item to be procured (excluding taxes, customs duty etc.)	
8	Add: Customs duty (in case of items to be procured from outside India)	
9	Add: Cost of transportation/ insurance/ installation etc., if applicable	
10	Add: Statutory taxes like GST/IGST etc.	
11	Add: Any other type of cost/inclusion	
12	Gross total estimated procurement price of the item to be procured	
13	Whether above estimated price includes warranty/AMC (yes/no) (if yes, period of warranty/AMC in no. of years)	
14	Post warranty/AMC charges (Separate for each year)	
15	Pl. state source of procurement (Indian origin/outside India)	
16	If source of procurement from outside India, pl. state whether Make in India Exemption/Global Tender Enquiry permission is required	
17	Pl. attach the copy of purchase order/invoice of the same item procured by some other agency in India	
18	Name & contact number of the nodal officer	
19	Whether pre-bid deliberations have been held (Yes/No)	

Date:

Signature:

Name:

Designation: