


# Citizen's / Client's Charter for Government of India Ministry of Mines National Mineral Exploration and Development Trust

Address : 9th floor, Jeevan Prakash Building, 25, K.G. Marg, New Delhi – 110001
Website ID : www.nmet.gov.in

## Introduction

The National Mineral Exploration and Development Trust (NMEDT) was established by the Government of India in 2015 under Section 9 (c) of the Mines and Minerals (Development and Regulation) Act, 1957 vide gazette notification dated 14.08.2015. It is an autonomous non-profit body set up to expedite mineral exploration across the country. The Mines and Minerals (Development and Regulation) Amendment Act, 2025, has introduced significant reforms in NMET. The Trust has now been renamed as the "National Mineral Exploration and Development Trust (NMEDT).

The NMEDT has a two- tier structure comprising of a Governing Body and an Executive Committee.

The Governing Body is the apex body, which is chaired by the Union Minister In-charge, Ministry of Mines and having members from Union Ministries of Coal, Petroleum & Natural Gas and Atomic Energy. Besides this, Minister In-charge of Department of Mines & Geology from Six State Governments are also members of GB.

The Executive Committee is chaired by Secretary, Ministry of Mines and having representatives from Ministry of Coal, Petroleum & Natural Gas and Atomic Energy. The representatives from four State governments are also members on rotation basis. The Secretary (Mines) & Chairperson, Executive Committee administer and manage its activities.

The Project Sanctioning Committee (PSC) is a sub-committee of the Executive Committee of NMEDT constituted to fast-track the approval of proposals upto Rs. 20 Cr.

## Vision

To enhance regional and detailed exploration activities and development of mines and minerals within India and overseas to strengthen the country's resource security.

**Mission**

To promote and fund systematic, scientific and technology-driven mineral exploration in India and overseas, with a special focus on critical, strategic, deep-seated and concealed mineral resources through advanced geoscientific techniques, thereby strengthening India's mineral resource security.

1. Exploration and Research:
    - Funding studies to identify, extract, and process deep-seated or concealed mineral deposits.
    - Prioritizing strategic and critical minerals for detailed exploration.

2. Sustainability and Modern Practices:
    - Promoting sustainable mining and adoption of advanced scientific techniques.
    - Undertaking studies on mineral development and extraction technologies.
3. Collaboration and Coordination:
    - Consulting with the Central Geological Programming Board to set exploration priorities.
    - Facilitating projects that enable granting mineral concessions.

4. Advanced Surveys and Projects:
    - Supporting geophysical and geochemical surveys and brownfield exploration for high-risk mineral deposits.
    - Completing detailed exploration where prior stages have been accomplished.

5. Capacity Building and Infrastructure:
    - Organizing training programs to enhance the skills of exploration personnel.
    - Establishing a national core repository for geological research.

6. Strategic Utilization:
    - Utilizing the fund for conservation, development and sustainable exploitation of mineral resources.

## Main Services/Transaction

NMEDT facilitates & incentivizes Notified Exploration Agencies (NEAs) & Notified Private Exploration Agencies (NPEAs) to carry out mineral exploration across the country by providing funding support under various schemes. The main activities carried out by NMEDT are as under:

| S. No. | Activity / Transaction | Process | Timeline |
|---|---|---|---|
| 1 | Submission of Project Proposals by Stakeholders (Central Government Organizations, State DGMs/DMGs / Organization of State Governments / NEAs / NPEAs) | 1) Scrutiny by NMEDT Secretariat.<br>2) Obtaining the comments of GSI, MECL, Concerned states DGMs/DMGs and AMD.<br>3) After receiving the comments from the above agencies and NMEDT nodal officers, the proposal is placed before the TCC for evaluation. | 7 days<br>30 days<br>15 days |
| 2 | Organizing the meeting of the Technical-cum-Cost Committees (TCC) and Project Sanctioning Committee (PSC) | Meetings of TCC-I and TCC-II are held on a weekly basis.<br>The Project Sanctioning Committee (PSC) meets at least once a month to consider and approve project proposals recommended by TCC-I and TCC-II, with a financial outlay of up to ₹20 crore per project. | Weekly<br>Monthly |
| 3 | Organizing the meeting of the Executive Committee (EC) | Meetings of the Executive Committee (EC) are generally held once every three months to review the progress of NMEDT, deliberate on policy-level matters, and consider project proposals involving a financial outlay exceeding ₹20 crore per project. | Quarterly |

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| 4 | Issuance of Sanction Orders | | Within 10 working days from the date of issuance of minutes of meeting of PSC/EC. |

**List of Stakeholders**

| S. No. | Stakeholders / Clients |
|---|---|
| 1. | Central Government Organizations /CPSUs |
| 2. | State Governments/ State Government Organizations / State PSUs |
| 3. | Notified Private Exploration Agencies |
| 4. | Research Institutions /Startups/ MSMEs etc. through JNARDDC |

**Grievance Redress Mechanism / RTI CPIO**

| S. No. | Name of the Public Grievance Officer | Helpline Number | Email |
|---|---|---|---|
| 1. | Shri. Rajiv Kumar | 011-24046003 | admin-nmedt@gov.in |

**Contact Persons**

| S. No. | Name of Division | Contact details of Dealing Officer | Contact details of Escalation Officer |
|---|---|---|---|
| 1 | Project Division | 1.Smt. Anju C. S.<br>Superintending Geologist<br>Tel. No.: 011-24046004<br>Email: suptdgeo-nmet@gov.in<br><br>2. Shri Sebabrata Das<br>Senior Geologist<br>Tel. No.: 011-24046010<br>Email: sr.geologist2-nmet@gov.in<br><br>3. Smt. Shreya Sahu<br>Senior Geologist<br>Tel. No.: 011-24046013<br>Email: sr.geologist3-nmedt@gov.in<br><br>4. Ms. Bishakha<br>Senior Geologist<br>Tel. No.: 011-24046006<br>Email: sr.geologist1-nmet@gov.in | Smt. Geetika Sharma<br>Director & HoD<br>Tel. No.: 011-26773616<br>Email: geetika.sharma@gov.in |

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| | | 5. Smt. Palak Kapoor<br>Senior Geologist<br>Tel. No.: 011-24046007<br>Email: sr.geologist4-nmet@gov.in<br><br>6.Shri Monu Tomer<br>Senior Geophysicist<br>Tel. No.: 011-24046014<br>Email: sr.geophysicist-nmet@gov.in<br><br>7.Shri Manish Kumar<br>Geophysicist<br>Tel. No.: 011-24046015<br>Email: geophysicist-nmet@gov.in<br><br>8.Shri Akshay Verma<br>Geologist<br>Tel. No.: 011-24046012<br>Email: geologist-nmet@gov.in | |
| 2 | Monitoring Division | Shri Manish Kumar<br>Geophysicist<br>Tel. No.: 011-24046015<br>Email: geophysicist-nmet@gov.in | |
| 3 | Administration & Legal | Shri Rajiv Kumar<br>Joint Director<br>Tel. No.: 011-24046003<br>Email: admin-nmedt@gov.in | |
| 4 | Finance & Accounts | Shri Ravi Dutt<br>Cost Accounts Officer<br>Tel. No.: 011-24046009<br>Email: dir.fin-nmet@gov.in | |